



**CENTRE DE PERFECTIONNEMENT AUX ACTIONS POST-CONFLICTUELLES
DE DÉMINAGE ET DÉPOLLUTION**

COURSES CONDUCTED AT THE CPADD

Course title :	Operation Officer Course
Aim of the course :	Train executives working within African armies or mine action Organisations to give them the knowledge to advise, plan and manage demining operations within mine action programmes or peace keeping operations.
Working language :	French
Training duration :	30 days (4 weeks / 140 hours)
Cost by student :	1 500 € (983 940 francs CFA)
Course capacity :	24 trainees
Reserved to Civilian people :	4 trainees
Registration requirements :	To be an executive working within an African Military Unit, a Mine Action Centre even a Humanitarian Demining organisation. To be a Senior Officer olding the required degree or a mature person with solid work experience in operations management and administration, as well as in public relations. Excellent speaking and writing skills in French are essential.
Registration file content :	<ul style="list-style-type: none"> - Curriculum vitae (Individual background) - Copy of passport - 2 passport size photos - Copy of diplomas - Death – disable Insurance certificate - Repatriation Insurance certificate - Medical aptitude certificate
Required documents to carry into Republic of Benin :	<ul style="list-style-type: none"> - Valid passport and visa - International vaccination certificate

TIME PLANNING		
<u>Total time</u>	140 h	100 %
Theory	91 h	65 %
Practice	39 h	28 %
Other	10 h	7 %

Course content :	<ul style="list-style-type: none"> - Course introduction - The global landmine problem and United Nations Response - The antipersonnel mine ban treaty (CCW / Ottawa) - Demining Organisation and structures - International Mine Action Standards - SOP (role and responsibilities) - Quality assurance and quality control (philosophy and principles) - Investigations of incidents and accidents - Reports and returns - Mine action information management overview - Management of Hazardous job - Stress management - Mine Action Planning and management - Mine risk education overview - Medical assistance in mine action overview - Landmine, UXO and Booby trap overview - Demining detection equipment - Introduction of mechanical clearance - Introduction of mine detection dogs - Research and Development - Marking system overview - site layout - Global impact survey (philosophy and principles) - Technical survey demonstration - Landmine and battlefield area clearance demonstration - Explosive and demolition Safety rules overview
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	<ul style="list-style-type: none"> - Demolition demonstration - Working group / Case studies
<p>Testing and certification :</p>	<p>The trainees having taken part in the whole of the theoretical and practical lessons will obtain a certificate attesting their capacity to advise, plan and manage demining operations within mine action programmes or peace keeping operations.</p>